



NORTH CAROLINA PUBLIC SCHOOL MAINTENANCE ASSOCIATION



REQUEST FOR PRESENTATIONS



The North Carolina Public School Association (NCPSMA) is pleased to issue this **Request for Presentations** for the 2023 Eastern Convention which will be held at the DoubleTree by Hilton in Atlantic Beach, North Carolina **September 27 - 29, 2023**. The NCPSMA Convention Planning Committee will meet in March to approve classes and determine the tentative agenda.

Topics of Interest

We are interested in topics that would benefit public school maintenance tradesmen for both credit hour and non-credit hour classes.

- Classes can be a one (1) or a two (2) hour class. Longer classes may be considered depending upon the class content.
- Presenters of credit hour classes are responsible for “Registering” the classes and making sure attendees receive their credit hours.

Workshops Attendees may consist of the following:

- Maintenance Directors and Supervisors
- Assistant Maintenance Directors and Supervisors
- Tradesman Supervisors
- Energy and Project Managers
- Tradesmen (Plumbers, Electricians, Carpenters, HVAC Technicians, Grounds Crews, Pesticide Technicians, Painters, and so many more)

Submittal Process

Email your class proposal to Kristie Payne, NCPSMA Executive Director at office@ncpsma.org. All proposals **MUST be submitted by end of business day March 1, 2023.**

Items to include in your proposal:

- Presentation **Topic** (Title)
- **Brief Overview** (Summary / abstract of the presentation)
- **Presenter Biography** (Short bio)

NOTE: Classes are to be educational and not a promotion of a company or a “sales pitch”.

Lodging and Travel

Presenters will be responsible for lodging and related travel expenses, unless under special circumstances are approved for reimbursement from the NCPSMA.

Questions

Kristie Payne – NCPSMA – Executive Director
(828) 565-0115 or office@ncpsma.org