

51st Annual NCPSMA Eastern Convention

September 26-29, 2023 * DoubleTree by Hilton * Atlantic Beach, North Carolina

EXHIBITOR'S REGISTRATION FORM

IMPORTANT INFORMATION

PLEASE READ CAREFULLY, COMPLETE AND RETURN (if paying by check)

- One (1) Exhibitor Registration is INCLUDED with each Display Space Purchase.
- Each additional representative attending must pay a registration fee.
- Exhibitors are not allowed on the convention "Floor" unless they are registered.
- **PAYMENT OPTIONS**
 - Check
 - Completed Registration Forms must be mailed along with the check to be applied correctly and for the postmark date to qualify for the "Display Space Selection."
 - Mail Registration Form and check to NCPSMA, 224 Mulberry Street, Clyde, NC 28721
 - Credit/Debit
 - Pay online by visiting our website at www.ncpsma.org and click on the Convention Information tab, next choose the Eastern Convention tab, and then click the Exhibitor's Registration tab.
 - **Credit Card Fees will apply if using this option;** to cover the bank charges for processing credit/debit cards.
 - If you choose to pay by credit/debit card the "postmark date" will be applied using the bank posting date and time.
- Names of companies who do not wish to have a Display Space but sponsor an event (\$600 minimum) will also be published in the Program.
- **TYPE OR NEATLY PRINT – BE SURE TO PROOFREAD THE INFO YOU SUBMIT. Company Information to be printed in the Program, as well as Exhibitor Name Badges will be created from the information you submit.**
- There will be **no refunds after August 31, 2023.**

Direct all questions to Kristie Payne at office@ncpsma.org or (828) 565-0115.

TYPE OR NEATLY PRINT – *BE SURE TO PROOFREAD THE INFO YOU SUBMIT.* Company Information to be printed in the Program, as well Exhibitor/Vendor name badges will be created from the information you submit.

THE INFORMATION YOU PROVIDE HERE WILL PUBLISHED IN OUR CONVENTION PROGRAM.

LIST ALL INFORMATION AS YOU WISH TO HAVE IT PUBLISHED!!!!

COMPANY NAME						
ADDRESS						
	CITY		STATE		ZIP	
TELEPHONE NUMBER						
WEBSITE (OPTIONAL)						
BRIEF DESCRIPTION OF THE PRIMARY PRODUCT OR SERVICE YOUR COMPANY PROVIDES <i>Limit to 300 characters, including spaces.</i>						

Company Contact information in case of questions.

CONTACT NAME	
CONTACT TELEPHONE NUMBER	
CONTACT E-MAIL	

ATTENDEE INFORMATION

List names of all those attending. *REMINDER, one (1) exhibitor representative is included in your Display Space purchase/registration; there is an additional registration fee for each additional exhibitor representative.*

EXHIBITOR REPRESENTATIVE NAME INCLUDED WITH DISPLAY SPACE

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NAME OF EACH ADDITIOINAL PAID REPRESENTATIVE

1)	2)	3)
4)	5)	6)
7)	8)	9)

CATEGORY	DESCRIPTION	QUANTITY	AMOUNT	TOTAL	
Display Space Some companies such as lawn equipment sales wish to have an Outside Display Space. Vendor rules (including Display size) are the same for inside and outside spaces. If not a current member, you can join now to receive member pricing.	Member INSIDE Display Space		\$600 (check) \$619 (debit/credit)		
	Member OUTSIDE Display Space		\$600 (check) \$619 (debit/credit)		
	Non-Member INSIDE Display Space		\$725 (check) \$748 (debit/credit)		
	Non-Member OUTSIDE Display Space		\$725 (check) \$748 (debit/credit)		
Each Additional Exhibitor Registration Fee	Before September 5		\$100 (check) \$104 (debit/credit)		
	After September 5		\$110 (check) \$114 (debit/credit)		
Membership	Membership Fee		\$20 (check) \$21 (debit/credit)		
Boxed Lunches* Must be purchased in advance before September 5, 2023 to give DoubleTree a count.	Wednesday September 27, 2023	<input type="checkbox"/> Roast Beef <input type="checkbox"/> Ham & Swiss <input type="checkbox"/> Chicken Salad <input type="checkbox"/> Caprese Wrap	\$17 (check) \$18 (debit/credit)		
	Thursday September 28, 2023	<input type="checkbox"/> Roast Beef <input type="checkbox"/> Ham & Swiss <input type="checkbox"/> Chicken Salad <input type="checkbox"/> Caprese Wrap	\$17 (check) \$18 (debit/credit)		
Awards Banquet NOTE: Vendors are welcome to attend but remember the Awards Banquet is on Friday night. Exhibitor Display Breakdown is Friday morning; some Exhibitors will leave at this time.	Banquet Ticket Must be purchased in advance before September 5, 2023 to give DoubleTree a count.	Each person attending must have a ticket. Quantity _____	\$10 (check) \$11 (debit/credit)		
Sponsorships	Advisory Council Dinner	Approximate Cost - \$750	Sponsorship Level - \$750		
	Wednesday Coffee & Biscuits	Approximate Cost - \$500	Sponsorship Level - \$500		
	Thursday Morning Coffee	Approximate Cost - \$500	Sponsorship Level - \$500		
	Director's Luncheon	Approximate Cost - \$1000	Sponsorship Level(s) \$500 or \$1000		
	Refreshment Break	Approximate Cost - \$4000	Sponsorship Level(s) \$250, \$500, \$1000, \$2000, \$4000		
	Continental Breakfast	Approximate Cost - \$6500	Sponsorship Level(s) \$250, \$500, \$1000, \$2000, \$4000		
	Cornhole Tournament	Approximate Cost - \$1500	Sponsorship Level(s) \$125, \$250, \$500, \$750, \$1500		
	Awards Banquet Membership Drawing	Cost \$800 1 Drawing for each District	District 1 - \$100		
			District 2 - \$100		
			District 3 - \$100		
District 4 - \$100					
District 5 - \$100					
District 6 - \$100					
District 7 - \$100					
District 8 - \$100					
There will be no refunds after August 31, 2023			GRAND TOTAL		

- *Boxed Lunches are served with an apple, potato chips, plastic ware & cookies/brownies
- Roast Beef Sandwich with caramelized onion, horseradish aioli and sharp white cheddar
 - Ham and Swiss Sandwich with honey mustard, lettuce and tomato
 - Chicken Salad Croissant with lettuce and tomato
 - Caprese Wrap with spinach basil, buffalo mozzarella, tomato and balsamic glaze