NCPSMA

North Carolina Public School Maintenance Association

224 Mulberry Street, Clyde, NC 28721
(828) 565-0115 | office@ncspsma.org

Kristie Payne
Executive Director

June 8, 2026

Dear NCPSMA Colleagues,

The North Carolina Public School Maintenance Association (NCPSMA) invites you to join us for a dynamic, educational, and engaging event on the beautiful coast of North Carolina. The **54th Annual NCPSMA Eastern Conference** will be held **September 22-25, 2026**, at the **DoubleTree by Hilton** in **Atlantic Beach**.

This annual event brings together school maintenance professionals, exhibitors, and guest speakers from across the state to promote professional development, explore new products and services, and expand knowledge through a variety of instructional classes—including CEU opportunities.

(Reminder: All classes, including CEU classes, are open to all attendees.)

Agenda Highlights

Tuesday, September 22
- 9:00 AM – Opening & Business Session
- 10:00 AM–12:00 PM | 2:30–4:30 PM – Breakout Sessions
- 12:00–2:30 PM – Cornhole Tournament

Wednesday, September 23
- 8:00 AM–12:00 PM – Breakout Sessions
- 8:00 AM–4:00 PM – Jay Palmer Memorial Scholarship Golf Tournament
- 6:00–8:00 PM – Awards Banquet & Celebration

Thursday, September 24 – Vendor Connection & Trade Show Exploration
- 8:00–9:00 AM – Exhibitor Setup
- 8:00 AM–12:00 PM – Breakout Sessions
- 9:00-9:15 AM – Mandatory Exhibitor Meeting
- 9:15 AM–12:00 PM – Directors/Supervisors Visit with Exhibitors
- 12:00-1:00 AM – Directors, Supervisors & State Officers Luncheon
- 1:00–4:00 PM – Visit with Exhibitors

Friday, September 25
- 8:00–11:00 AM – Breakout Sessions
- 11:00–11:30 AM – Closing Session + Raffle Prizes and 50/50 Drawing

Stay Connected with the NCPSMA App

Download the **NCPSMA App** (available for both iOS and Android) and access all conference details under **UPCOMING EVENTS**. This tool makes it easy to stay informed throughout the event.

Registration & Membership Fees

- **Early Bird Registration** (before August 15): $75 (check) | $78 (card)
- **Late Registration** (after August 15): $85 (check) | $88 (card)
- **Annual Membership** (required per attendee): $20 (check) | $21 (card)

State Officers

President – Mark Letchworth | Vice-President – Clark Wyatt | Secretary – Chris Pulley | Liaison Officer – Robert Hoyle

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NOTE: If paying by check, email your registration form to office@ncpsma.org to ensure your name is added to the attendee list for counts to be given to the DoubleTree by their deadline.

Awards Banquet & Celebration – Wednesday, September 23 | 6:00–8:00 PM

We welcome NCPSMA members to bring family or guests to attend the Awards Banquet and Celebration. Tickets must be purchased in advance by **September 1**:

- $10 (check) | $11 (card) per person

This event celebrates the year's achievements and honors outstanding contributions with awards such as Volunteer/Member of the Year, Vendor of the Year, Director of the Year, Superintendent of the Year, 100% LEA Certificates, Membership Drawings, and more.

Suggested Attire: Dressy casual—more polished than beachwear, but no need for formal wear.

Boxed Lunches – Thursday, September 24

Boxed lunches must be pre-ordered by **September 1**:

- $23 (check) | $24 (card)

Each lunch includes chips, an apple, a cookie or a brownie, utensils, and your choice of:

- Roast Beef Sandwich (caramelized onion, horseradish aioli, sharp white cheddar)
- Ham and Swiss Sandwich (honey mustard, lettuce, tomato)
- Chicken Salad Croissant (lettuce, tomato)
- Hummus and Avocado Pita (arugula, roasted red pepper vinaigrette)

NOTE: No meal sales will be available on-site.

Hotel Reservations – DoubleTree by Hilton

- Book early! Our block sells out quickly.
- Reservations MUST be made by **August 20, 2026,** to receive the group rate. Hilton Honors cannot be used to receive this rate.
  ⚠ Once our block is full, regular hotel rates will apply—even if it's before the deadline.
- **Reservation Link** - https://www.hilton.com/en/attend-my-event/oajdtdt-911-52a4e4ea-6274-4bcf-9d71-f36a445de8bd/
- Phone: (252) 240-1155

We are excited to provide this opportunity for meaningful training, professional connections, and continued growth. We hope you will join us for a valuable and productive experience at the 54th Annual Eastern Conference.

Questions?
Contact: **Kristie Payne, Executive Director**
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