

Guidelines for Top NCPSMA Awards

Nominations are being sought for the 2022 NCPSMA Maintenance Director of the Year, Maintenance Employee of the Year and Superintendent of the Year. The Maintenance Director of the Year and Maintenance Employee of the Year awards were established 35 years ago by Milt Saffelle and are sponsored annually by Saffelle, Inc. This is the 26th year the Superintendent of the Year award has been sponsored by Saffelle, Inc.

Should you wish to nominate a candidate, please supply the information outlined below and return to the chairman of the NCPSMA Awards Committee by ***August 10, 2022***. To qualify as a candidate for Superintendent of the Year, candidates may be superintendents, associate/assistant superintendents, who have the responsibilities for maintenance. They must be current members of NCPSMA.

Maintenance Directors are defined as those who serve as ***direct head*** of the maintenance department. Maintenance Employees are defined as other members of maintenance staff.

1. Nominees for Supervisor of the Year or Employee of the Year awards must be currently employed as a maintenance person in an educational system in the state of North Carolina.
2. The nominee must have been an active member of the NCPSMA for the last five ***consecutive*** years.
3. The nominee cannot be the current state president.
4. Nominations must be made by an active member of NCPSMA. There should be a letter of nomination signed by the active member. Only one nominee, per category, may be submitted from each LEA. If more than one nominee, per category, from an individual LEA is submitted, same category nominations from said LEA will be ***disqualified***. This decision was passed by the NCPSMA Advisory Council, May 2016.
5. Nominees must be from the NCPSMA ***District*** making the nomination.
6. The following data must be supplied for each candidate:
 - A photograph of the nominee must be included and placed on a separate sheet of paper.
 - A biographical sketch, preferably in narrative form and no more than two pages in length, including the nominee's achievements that have contributed to success in NCPSMA and other professional involvement.
 - No other information on nominee will be accepted.

The Awards Committee is comprised of the NCPSMA One Year Advisory Council Members and Milt Saffelle, chairman. Saffelle serves in an ex officio capacity and does not have voting privileges. In case of a tie the current state vice president will have voting privileges. All nominations must be submitted no later than ***August 10, 2022*** to: Milton Saffelle, Chairman, NCPSMA Awards Committee, PO Box 1499, Hillsborough, NC 27278.