

# 15<sup>th</sup> ANNUAL NCPSMA WESTERN CONVENTION

## IMPORTANT INFORMATION FOR MEMBERS

May 24-25, 2023

### Hotel Reservations

- Room reservations are to be made on an individual basis.
- Reservations should be made by calling Ridgecrest Reservations Department directly at 1-800-588-7222.
- Special room rates for this convention range from \$119 - \$139 (before taxes), depending on room type and room occupancy.
  - In order to receive the special convention rate, you must inform the Reservationist at the time of booking you are attending the "2023 NCPSMA Convention".
- **NCPSMA 2023 Western Convention reservation block ends May 6, 2023, after which date rooms and room rates are not guaranteed.**
- A credit card will be required for booking your reservation.
- Individual reservation deposits require a one (1) night's room rental.
  - This deposit is refundable less a \$10 per room processing fee if cancelling 60 or more days prior to arrival, one-half refundable if canceling 30-59 days prior to arrive, and non-refundable if cancelling less than 30 days prior to arrival. Ridgecrest is not a "transient hotel" thus rescheduling of cancelled rooms requires greater advanced notice.
- Please be sure to inform Ridgecrest Reservationist of any special needs i.e., handicap accessible room or other special request at the time of booking.
- **Check-in time is 4:00 PM and check-out time is 10:00 AM.**
- **If paying by check, please make payable to Ridgecrest.**

### Meal Tickets

- Meal Tickets can be purchased for \$35 per person (\$37 for debit/credit payments). Meals include are:
  - Wednesday: Breakfast and Dinner
  - Thursday: Breakfast only
- Meal Tickets must be purchased through NCPSMA Executive Director Kristie Payne **before May 8, 2023**.
- Due to our Catering Cutoff date of May 8<sup>th</sup>, Meal Tickets **CANNOT** be purchased at the Convention.
- **A Buffet Lunch will be served Wednesday and Thursday, which is included in your event registration fee.**

### Ridgecrest Behavioral Standards

Ridgecrest is a Christian Conference Center and in keeping with their mission, the following standards help to assure the comfort of all guests.

- Alcoholic beverages, illegal drugs, firearms, and fireworks are **not permitted**.
- The use of tobacco and tobacco related products are prohibited. A \$250 cleaning fee will be incurred per incident if this standard is violated.
- Burning of incense or candles is prohibited.
- As a courtesy to all guests, please observe noise curfew from 11:30 pm and 6:30 am.
- Immodest clothing, distasteful or offensive monograms/designs, bare feet in public areas, or any extreme style of dress is prohibited.
- Pets are not permitted in any Ridgecrest facility. However, service animals as defined by ADA regulations are permitted. ADA regulations define a service animal as "any dog that is individually trained to do work or perform tasks for the benefit on an individual with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability." Per the US Department of Justice, "The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition." Such animals are not service animals and are therefore not permitted in any Ridgecrest facility.
- Ridgecrest is not responsible for lost or stolen possessions. Ridgecrest does not assume responsibility for damage or loss of any material articles prior to, during or following events.