



NCPSMA

North Carolina Public School Maintenance Association

Kristie Payne
Executive Director

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The North Carolina Public School Maintenance Association (NCPSMA) would like to invite you to an educational and interactive experience in Black Mountain, North Carolina. The 16th Annual NCPSMA Western Convention will be held May 21-23, 2024, at the Ridgecrest Conference Center. Join your colleagues from across the state, exhibitors, and guest speakers for two days of learning and professional growth.

NCPSMA Registration will open on Tuesday, May 21, 2024, at 9:00 am with classes beginning at 1:00 pm and continue through Thursday, May 23, 2024. There will be a variety of classes offered, including CEU classes. Exhibitors will be set up on Wednesday, May 22, 2024, for attendees to see new products and services that will enhance your daily work experience.

Registration

- Registration is \$75 (check) per person (\$78 debit/credit).

Meal Tickets

- Meal Tickets can be purchased for \$60 (check) per person (\$63 debit/credit). Meals included are:
 - Tuesday: Dinner
 - Wednesday: Breakfast and Dinner
 - Thursday: Breakfast only
- Meal Tickets must be purchased through NCPSMA Executive Director Kristie Payne before May 1, 2024.
- Due to our Catering Cutoff date of May 1st, Meal Tickets **CANNOT** be purchased at the Convention.
- [A Buffet Lunch will be served Wednesday and Thursday, which is included in your event registration fee.](#)

Membership

- Each person attending must be a member.
- Membership is annually from July 1 through June 30.
- Membership Dues are \$20 (check) per person (\$21 debit/credit).

Hotel Reservations

- Room reservations are to be made on an individual basis.
- Reservations should be made by calling Ridgecrest Reservations Department directly at 1-800-588-7222.
- Special room rates for this convention range from \$129 - \$149 (before taxes), depending on room type and room occupancy.
 - In order to receive the special convention rate, you must inform the Reservationist at the time of booking you are attending the "2024 NCPSMA Convention".
- **NCPSMA 2024 Western Convention reservation block ends May 4, 2024, on this date the Ridgecrest will release the Reserved Room Block and these rates will no longer be available.** A credit card will be required for booking your reservation.
- Individual reservation deposits require a one (1) night's room rental.
 - This deposit is refundable less a \$10 per room processing fee if cancelling 60 or more days prior to arrival, one-half refundable if canceling 30-59 days prior to arrive, and non-refundable if cancelling less than 30 days prior to arrival. Ridgecrest is not a "transient hotel" thus rescheduling of cancelled rooms requires greater advanced notice.
- Please be sure to inform Ridgecrest Reservationist of any special needs i.e., handicap accessible room or other special request at the time of booking.
- Check-in time is 4:00 PM and check-out time is 10:00 AM.
- If paying by check, please make payable to Ridgecrest.

State Officers

President – Mark Letchworth | Vice-President – Chris Campbell | Secretary – Jodene Abney | Liaison Officer – Jamie Johnson



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Ridgecrest Behavioral Standards

Ridgecrest is a Christian Conference Center and in keeping with their mission, the following standards help to assume the comfort of all guests.

- Alcoholic beverages, illegal drugs, firearms, and fireworks are not permitted.
- The use of tobacco and tobacco related products are prohibited. A \$250 cleaning fee will be incurred per incident if this standard is violated.
- Burning of incense or candles is prohibited.
- As a courtesy to all guests, please observe noise curfew from 11:30 pm and 6:30 am.
- Immodest clothing, distasteful or offensive monograms/designs, bare feet in public areas, or any extreme style of dress is prohibited.
- Pets are not permitted in any Ridgecrest facility. However, service animals as defined by ADA regulations are permitted. ADA regulations define a service animal as “any dog that is individually trained to do work or perform tasks for the benefit on an individual with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability.” Per the US Department of Justice, “The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.” Such animals are not service animals and are therefore not permitted in any Ridgecrest facility.
- Ridgecrest is not responsible for lost or stolen possessions. Ridgecrest does not assume responsibility for damage or loss of any material articles prior to, during or following events.

QUESTIONS AND/OR CONCERNS: Please contact Kristie Payne, Executive Director at office@ncpsma.org or (828) 565-0115.

If you experience any problems during the convention, please come to the NCPSMA registration desk to speak to either NCPSMA Executive Director Kristie Payne, NCPSMA State President Mark Letchworth, or NCPSMA State Vice-President Chris Campbell. We will, to the best of our ability, work with you to resolve any problem. If you have any questions or comments, please contact Kristie Payne, NCPSMA Executive Director, at (828) 565-0115 or e-mail at office@ncpsma.org.

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