



# NCPSSMA

North Carolina Public School Maintenance Association

Kristie Payne  
Executive Director

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The North Carolina Public School Maintenance Association (NCPSSMA) would like to invite you to an educational and interactive experience in Black Mountain, North Carolina. The 18<sup>th</sup> Annual NCPSSMA Western Conference will be held May 19-21, 2026, at the Ridgcrest Conference Center. Join your colleagues from across the state, exhibitors, and guest speakers for two days of learning and professional growth.

NCPSSMA Registration will open on Tuesday, May 19, 2026, at 8:00 AM, with the Opening Session beginning at 9:00 AM and classes beginning at 10:00 AM and continuing through Thursday, May 21, 2026. A variety of classes will be offered, including CEU classes. Exhibitors will be set up on Wednesday, May 20, 2026, for attendees to see new products and services that will enhance their daily work experience.

## REGISTRATION

- Before April 20 - \$75 (check) per person (\$78 debit/credit)
- After April 20 - \$85 (check) per person (\$88 debit/credit)

## MEMBERSHIP

- Each person attending must be a member.
- Membership is annually from July 1 through June 30.
- Membership Dues are \$20 (check) per person (\$21 debit/credit).

## MEAL OPTIONS

NCPSSMA provides convenient meal options to help you stay on-site and engaged during the conference:

### Buffet Luncheons:

- **Your event registration fee includes** a buffet luncheon on **Wednesday, May 20, 2026**, and **Thursday, May 21, 2026**.

### LUNCH ONLY Ticket:

- For **Tuesday, May 19, 2026**, you can purchase a lunch-only ticket for:
  - \$16 (check) / \$17 (debit/credit) per person.
  - Ideal for those who want to stay on campus and avoid the time-consuming drive to Black Mountain.

### MEAL Ticket:

- Available for \$66 (check) / \$69 (debit/credit) per person and includes:
  - Tuesday: Dinner
  - Wednesday: Breakfast and Dinner
  - Thursday: Breakfast

### Important Notes:

- Tickets must be purchased by **April 27, 2026**, from the Executive Director, Kristie Payne.
- **No meal or lunch-only tickets** will be sold at the conference due to the catering cutoff date of **May 2, 2026**.
- There are no refunds for missed meals.

## HOTEL RESERVATIONS

Make your hotel arrangements directly with Ridgcrest Conference Center. Special room rates are available for conference attendees:

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### State Officers

President – Mark Letchworth | Vice-President – Chris Campbell | Secretary – Jodene Abney | Liaison Officer – Jamie Johnson



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## Room Rates:

- Rates range from **\$139-\$159 (before taxes)**, depending on room type and occupancy.
- Inform the Reservationist that you are attending the “**2025 NCPSMA Conference**” to receive the discounted rate.

## Reservation Deadlines:

- The discounted room rate is available through **May 2, 2026**, or until the reserved room block is filled—whichever occurs first. After that time, rooms will be available at the regular rate.

## Booking Details:

- Reservations can be made by calling Ridgecrest Reservations at **1-800-588-7222**.
- A credit card is required to book your reservation.
- A one-night deposit is required:
  - Refundable, less a \$10 per room processing fee, if canceled 60 or more days before arrival
  - 50% refundable if canceled 30-59 days before arrival
  - Non-refundable if canceled less than 30 days before arrival.

## Additional Information:

- **Check-In Time:** 4:00 PM
- **Check-out Time:** 10:00 AM
- Please inform Ridgecrest of any special needs (e.g., handicap-accessible rooms) when booking.
- Alcoholic beverages, illegal drugs, firearms, and fireworks are not permitted.
- There is a noise curfew from 11:00 PM until 6:30 AM.
- Pets are not permitted in any Ridgecrest facility.

## NCPSMA APP

Download the NCPSMA app on IOS or Android for:

- Conference schedule & updates
- Exhibitor list, forms, and sponsor information
- Attendee director and email access
- And more

## CONTACT INFORMATION:

For questions or concerns, contact:

**Kristie Payne, Executive Director**

Email: [office@ncpsma.org](mailto:office@ncpsma.org) | Phone: (828) 565-0115

Thank you for your continued support, and we look forward to seeing you in May!

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